



Brussels, 11.12.2013  
P2/MLGM

DOLORES IBARRURI

2014 URT 13

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**Subject: Erasmus + Programme  
Erasmus Charter for Higher Education (ECHE)  
Call for Proposals (EAC/S06/2013), Selection Year 2014**

**Reference: 260948-LA-1-2014-1-ES-E4AKA1-ECHE**

Dear Sir/Madam,

I am writing to you with reference to your application for the Erasmus Charter for Higher Education, submitted in the framework of the Erasmus+ Programme, call for proposals (EAC/S06/2013), selection year 2014.

Following the evaluation of your application, I am pleased to inform you that **the European Commission has decided to award your institution with the Erasmus Charter for Higher Education**, for the whole period of the Erasmus+ Programme.

By applying for this Charter, your institution has committed itself to implementing the activities funded by the Erasmus+ Programme in line with the fundamental principles of the Charter and to publishing the Erasmus Policy Statement of your institution on the institution's website within one month of receipt of this Charter. As an expression of your commitment to adhere with the Charter, we kindly ask you to publish the copy signed by the legal representative of your institution on the institution's website.

Please note that the observation of the principles of the Charter and the quality performance of your institution will be **monitored by your National Agency**.

During the evaluation of your application, the assessors made comments and recommendations to improve the quality of your activities under the Erasmus+ Programme. Please note that, in the framework of the monitoring process, your National Agency will verify the follow-up action undertaken by your institution in order to comply with the assessors' comments and

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<http://eacea.ec.europa.eu>

recommendations. Your institution is expected to have improved on the relevant points by the time you start the activities funded by the Erasmus+ Programme.

Non-compliance with the assessors' recommendations, the principles of the Charter and the objectives of the Programme may result in the withdrawal of the Erasmus Charter for Higher Education by the European Commission. The comments and recommendations of the assessors which have been analysed and endorsed by the European Commission are enclosed with this letter.

In order to apply for funding and participate in mobility and cooperation projects your institution needs to obtain a Participant Identification Code (PIC) from the Unique Registration Facility (URF). URF is a tool through which all legal and financial information related to your organisation will be managed.

We kindly ask you therefore to register in URF and send us the PIC attributed to you at your earliest convenience. Please note that **we can only issue your Charter once your PIC has been communicated to us**.

URF is accessible via the Education, Audiovisual, Culture, Citizenship and Volunteering Participant Portal. Information on how to register can be found in the portal at the following address: <http://ec.europa.eu/education/participants/portal>

Please to communicate your PIC code to us, use the following link:  
<http://ec.europa.eu/yourvoice/ipm/forms/dispatch?form=ErasmusCharter>

Should you have any questions concerning your application please do not hesitate to contact Mr Alain POL ([EACEA-ECHE@ec.europa.eu](mailto:EACEA-ECHE@ec.europa.eu)) at the Executive Agency. In all communications please use your application reference number **260948-LA-1-2014-1-ES-E4AKA1-ECHE** and Erasmus ID code **E BILBAO59**.

I would take this opportunity to congratulate you on your successful application and to wish your institution every success with its participation in the Erasmus+ Programme.

Yours faithfully,

María Luisa García Mínguez  
Acting Head of Unit

Annex: Comments and recommendations of the independent experts

cc: Erasmus Co-ordinator

ECHE Selection 2014

## COMMENTS AND RECOMMENDATIONS OF EXPERTS

**REFERENCE: 260948-LA-1-2014-1-ES-E4AKA1-ECHE**

The institution has already implemented some activities in the field of placement of students abroad. The EPS underlines the institution's intention to implement in the future some staff and students mobility. The institution should ensure that the implementation of these kind of activities, for which the it does not have experience, is in line with the Charter principles and tools. Also, the institution should ensure that the web-site contains information on the Programme, contact details of the Erasmus coordinator and that all the information is easily accessible to students.